



## Fact Sheet: *Public Courses*

### Overview

#### ***How do you quickly obtain the following information?***

- How many open enrolment courses are being conducted in your city? Or in the region?
- Received a call from a business manager who wants you to suggest a course for 4 of his staff on a particular subject?
- Found yourself in a situation where internal training sources are temporarily short and need to send employees to an external training vendor at short notice?
- Wanted to make public open enrolment courses available to your employees and control the manner in which they enrol and attend these courses?

How do you get this information quickly? How do you efficiently compare the same course being run by different training providers?

In response to these needs, Managed Learning provides L&D Managers with:

- A thorough and complete view of training courses available in the public arena
- Comprehensive filters to control the manner in which employees are able to browse through public course outlines and engage training vendors
- Approval functionality to ensure that appropriate procedures are followed when an employee wants to enrol in a public training course.
- Central Reporting on critical information like exposure, enrolments, performance, feedback, etc.

### Like an electronic filing cabinet!

Every day, you receive several course outlines in the post. Storing and arranging them in a filing system is difficult and retrieving a particular outline is almost impossible.

Managed Learning contains a central data profile of all the courses for your quick and easy retrieval!

We will maintain the catalogue for you. As a result, each day the catalogue grows as new training providers enter the market, new courses are released, etc.

Based on your firm's preferences, we can ADD training companies that you use if they are not currently on our list, or even FILTER out training companies that you prefer not to use.

## Comprehensive search engine

- Tired of flicking through the pages of many paper brochures?
- Unable to quickly get to the courses you need?
- Only finding courses that don't quite meet your needs?

Turn to our central search engine for a much better alternative! Search by a wide variety of criteria such as category, date provider and even by specific instructor!

Intelligent search engine will even custom tailor search results to your employee's specific circumstances (e.g. experience, role, product area)

### Course Search

This is the course finder search engine. Enter as much or as little fields as you like. The more the enter, the narrower will be your results.

Type	<input type="text" value="Course"/>
<small>Select the type of training event you are looking for</small>	
Category	<input type="text" value="- Unselected -"/>
<small>Select the category you are looking for</small>	
Subject Area	<input type="text" value="- Unselected -"/>
<small>Specify a key subject to narrow your search</small>	
or	
Keyword	<input type="text"/>
<small>Use free text if you can't find the subject you are looking for in the list above</small>	
Region	<input type="text" value="World"/>
<small>Looking for a course near you? Choose a country or region here</small>	
Provider	<input type="text" value="- Unselected -"/>
<small>If you like a particular training company, make your selection here</small>	
Instructor	<input type="text" value="- Unselected -"/>
<small>If you like a particular trainer, make your selection here</small>	
Month	<input type="text" value="- Unselected -"/>
<small>Looking for courses at a particular time? We've listed all months which currently have courses scheduled</small>	
<input type="button" value="Search"/>	

## Control Filters

As your employees browse through this catalogue, you can limit what they can enrol in by:

- **Budget:** You can limit various employees groups to enrolling in courses whose cost do not exceed certain set currency amounts
- **Region:** Employees will not be able to enrol in courses run outside a certain region (e.g. Singapore employees can only enrol in AsiaPac run courses)
- **Provider:** Employees can be limited to enrolling in courses run by a group of preferred training providers.

## Want to try it out?

Go to: [www.globalcoursefinder.com](http://www.globalcoursefinder.com)

Where you can find our public version of Managed Learning. Here you can use the basic elements of Managed Learning's catalogue.

For a more thorough demonstration of what Managed Learning can offer you and your firm, please contact us directly at:

[info@managedlearning.net](mailto:info@managedlearning.net)

The screenshot shows the Global Course Finder website. At the top, there is a navigation bar with the logo and the text "An ITS Product". Below the logo is the main heading "Global Course Finder" and the tagline "A unique portal for your training requirements". The page is divided into several sections: a "Search" bar, a "Welcome" message, a "Quick Search" section with input fields for keyword, region, and month, and an "Advanced Search" button. There is also a "Login" section with email and password fields. The main content area features a "Welcome" message and several informational boxes: "Express Interest" (explaining the registration process), "Pay no more here" (explaining the intermediary role), "Why register?" (explaining the free registration policy), and "Waitlist" (explaining the waitlist process). The footer contains copyright information and links for "Privacy Policy", "Terms of Use", and "Contact Us".



# Managed Learning

A unique portal for your training requirements.

